

PS 261 PTA
Executive Board Meeting
June 1, 2006

In Attendance: Marci Rosa, Rose Beau, Pamela Cortijo, Ismene Speliotis, Ann Biddlecom, Nancy Melissas, Carole Kelly, Teri Brajewski, Audrey Patton, Liz Jones and Klara Carames.

Meeting called to order at 6:27 p.m. by Co-President Marci Rosa.

- There should always be an Executive Board meeting prior to any general meeting to review information to be presented.
- There is a request to have the financial records available for review at the general meeting. The books are “open” and are always available for review upon request.
- When the treasurer gives the report along with handouts, a reference should be made to the fact that the ledger report is available for review.
- Marci requested introductions since some of the new board members were present.

Agenda for general meeting:

- Move to instruct the recording secretary to approve by acclimation the entire slate of nominees (there must be a quorum in attendance, at least 20 persons)’
- Afterschool report
- SLT elections – due to change in Chancellor’s regs must hold elections now instead of September. There will be 2 year terms.
- Nomination of Co-1st grade rep Yvette Schwartz
- Vote on change – amendment to the by-laws

Discussion of the role of the treasurer:

- New format is needed in presenting the financials so that they are clearer.
- Suggestion – hire a CPA to audit books and set up the format
- The next board meeting is scheduled for June 14th; transition matters such as the role of the treasurer will be discussed on the 14th.

Afterschool Committee report:

- Committee voted to hire Michael Jasmine as the new full time director of the PS 261 Afterschool program. A move was made and carried to present this matter at the general meeting
- Move also made and carried to extend the present Y program to cover the last 2 weeks of school as well as ask the for the funds previously belonging to the PS 261 Afterschool program over to the new program. These matters will be presented at the general meeting.

Audit:

- Matt was to initiate choosing a committee. It is expected that Matt will give a follow-up report at the 6/14 meeting.

Other items:

- The by-laws committee meetings should be inclusive so that all who wants to participate may do so
- Atlantic Antics – Clara will have a table reserved for PS 261
- Next year's proposed budget – meeting is held over the summer with the principal to “transition” the books
- Call for volunteers for the following activities: Fall Fest, Atlantic Antics and School Clean-Up day, please call for committee chairs at the general meeting
- Filings of tax documents – all done by the treasurer

Fundraising:

- Auction – good time had by all, netted \$10,221. \$600 is pending collection. This is the 1st year the goal of raising \$10,000 was met!
- Talent show was fabulous, netted \$900, which is good since the event is not a fundraiser.
- Tea – lots of goodwill, raised \$239.

Legislative Report:

- \$89,000 from Yassky should come in this year to Zip's operating budget (not capital). This year we asked for \$110,000 – need to decide well in advance what is needed before asking for the funds.

Minutes were reviewed. Correction made to spelling to the word “want”. Then a motion was made and carried to accept the minutes.

Meeting adjourned at 8:00 p.m.

Respectfully,

Pamela Cortijo
Recording Secretary