

**PS 261 PTA
Executive Board Meeting
June 14, 2006**

In Attendance: Pamela Cortijo, Nancy Melissas, Ann Biddlecom, Janine Taylor, Eslyn Alexander, Sasha Nyary, Rose Beau, Alice Peck, Liz Jones, Ismene Speliots, Audrey Patton, Stephanie Steinberg, Ramona Fluker, Principal Zip Mills.

Meeting called to order by Co-President Marci at 6:20 p.m. Marci thanked everyone for being a great team of parents, teachers and administration. She's had fun representing PS 261 PTA as the Co-President!

Co-President Rose Beau thanked Marci for a great 2 years as Co-President of the PTA. On behalf of the PTA Board members, Rose presented Marci with a gift of appreciation!

New Co-President Ann Biddlecom brought in beverages and snacks to say thanks to the present board members and welcome to the new Board members. Let's all continue to work well as a team!

Proposed PTA 2006-2007 Event Calendar

September

- **August 30th - School-wide Clean-Up Day, 4-7 p.m.** Rose to secure a co-chair for this project. Flyers will be placed in backpacks prior to last day of school. Also discussion of sending postcard reminders during the summer.
- **September 5th - Welcome back to school** (PTA will welcome parents as well as provide PTA material, invite parents to be an active part of the PTA – coffee and donuts will be served. Rachael, Nadine and Sasha to man table along with PTA Presidents.
- **September 7th – PTA Executive Board Meeting**
- **September TBD – Class parent & grade rep meeting**
- **September 14th – Curriculum Night**
- **September 17 – Atlantic Antics** – Klara to secure a table
- **September 18th – Direct Appeal** letter goes in the backpacks. Susan Holman has a database of direct appeal information

- **September 20th - Middle School Night**, morning and evening session, Marci to recruit and will confirm with Carole Kelly
- **September 26th – PPTA General Meeting**
- **October 2 – Start of Candy/magazine sale**, Susan Hyacinth to chair the event, Ramona will verify
- **October 11th – Middle School Night**, morning and evening session
- **October 14th – Fall Fest**, Klara to chair. Need to secure amplified sound and street blocking permits now.
- **October 19th – Picture Day**, Rose to chair
- **November 8th – PTA Potluck Dinner and General Meeting**
- **December 1st-15th – Winter book Fair** – Rose to Chair
- **January TBD** – Class parent & grade rep meeting
- **January 20th – Dance-A-Thon**, Brenda Williams to Chair, Sasha to confirm
- **February 16h – March 2nd – Pajama Day & Read-A-Thon**, Nancy Melissas and Alice Peck to chair
- **March 10th – cultural Arts Day** (confirm with Arts Teachers) & **possible Storytelling Bee** - (to be discussed/Tiffany Folks)
- **March 24th – Spring Tea Party** – Jamine Taylor to chair
- **April 18th – Invention Convention** – date confirmed, Barbara Schweizer to chair
- **Citywide date - Poem In Your Pocket**
- **April 25th – Poetry Night** – Rachael to recruit, discussion of possibly changing location from Barnes and Nobles to BookCourt.
- **May 2nd-11th – Spring Book Fair**, Rose to chair
- **May 5th – Spring Auction**, Marci to chair (?)
- **May 8th – Math Fair**
- **May 18th – talent Show**
- **Citywide Date – Teacher’s Appreciation Day**
- **June 8th – grandparents Day**, this event has been slated to always will follow Brooklyn/Queens Day
- **TBD – Kindergarden Graduation**
- **TBD – 5th Grade Graduation**
- **TBD – Enrichment fair**
- **TBD – CD Sale**, may possibly be slated as a 5th grade fundraiser
- **TBD – Games Night , 5th Grade Fundraiser**
- **TBD - Literacy Fair**

Whenever possible all event chairs should have a shadow so that someone is always abreast of the running of the event.

The meeting was adjourned at 8:20 p.m.

Respectfully,

Pamela Cortijo