

PS 261 PTA  
Executive Board Meeting  
March 1, 2007

In attendance: Pamela Cortijo, Judith Goldiner, William Moree, Ramona Fluker, Marci Rosa, Isimene Speliotis, Rose Beau, Rachel Godsil, Audrey C. Patton, and Carole Kelly.

Meeting called to order by Co-President Rose Beau at 6:25 p.m.

Minutes were read and approved. Motion made and carried to accept the minutes.

- Dance Africa - Leslie secured information on Dance Africa for next school term. BAM will be contacted. A parent is requesting to be a sponsor of this event, Leslie will follow-up with the parent. The total cost for Dance Africa is \$2508. Parents donated over \$1000 for this event. The PTA is contributing \$1250. The cost is approximately \$30 per child. May need an additional \$200 from the PTA.
- Grant – a \$69,000 grant was submitted for smartboards.
- Legislative agenda – we need to think about what we as the PTA focus will be for the next agenda.
- Constructions Arts – \$5000 was received from Independence Community Foundation for the Constructive Arts program, which will include drumming and dance for the 1<sup>st</sup> grade.
- Picture Day – Rose is awaiting a call for information on picture day for graduation. Thus far \$5003.75 was deposited for our previous event.
- Winter Book Fair – close to \$4000 was deposited for the winter book fair event.
- Dance-a-thon – great results was reported for our Dance-a thon, #3016 representing 70 students.

- Dads in Da House – while this great event was lots of fun and not a fundraiser, it netted \$92.
- Pre-K funds – there are unspent funds in the amount of \$1076 raised by the Pre-K. Question: can the funds be carried-over? Someone will speak to Ms. Justice pertaining to these funds.
- Class Parent meeting – A summary handout was shared with the Executive Board. Ann chaired this meeting with 25 class parent members in attendance. Several questions were raised and possible solutions listed. A meeting will be scheduled with Principal Zip, AP Lena and Parent Coordinator Carmen Perez to discuss the issues raised. This meeting was a great way of having parents concerns expressed.

## Treasury

- the direct appeal presently stands at \$27,722.10 upon collecting \$2000 we will have reached our goal!
- 5<sup>th</sup> grade has a total deposit of \$21,033.13 to date. There are a few “return items” to be addressed.
- The Paycheck Company has made a few errors due a change is staffing. This issue will be monitored.
- We will be audited due to the workman’s comp issue and our premium will probably be increased. We need to keep this in mind so as to have funds for this additional cost.
- The audit committee met 1/07 and reviewed such items as the bank statement, completed reconciliation and addressed the payroll issue.
- Question: What were the expenses for the Robotic Competition 50 hrs @ \$2000?
- 2 requests – a request was made for \$450 to cover the Phantom of the Opera trip and \$200 for the cost of a camera, motion made and approved.
- Legislative Request – the committee will make a request for a school security system.

## Afterschool Committee

- a meeting was held 1/07.
- A survey is being compiled for the 3<sup>rd</sup> session to evaluate the program.
- The 3<sup>rd</sup> session starts April 1<sup>st</sup>.
- There will be a sub-committee meeting of parents/teachers pertaining to staffing, meeting date pending.
- Budget changes were made and they stabilized the program.
- The possibility of securing money for funding via the City Council will be researched. There seems to be 2 pots of money for afterschool and for scholarships. There will be a discussion of this issue off-line.
  
- Communication Committee – more to come in March!
  
- 5<sup>th</sup> grade committee – the cost of the 5th grade trip will be approximately \$42,000. There will be approximately 110 kids, 78 kids have paid their dues in full (\$6,095). There are 99 persons attending the trip, need \$3500 in full scholarships and \$2800 in partial scholarships. Parents are not eligible for scholarships. The 5<sup>th</sup> grade needs to raise \$2300 to cover the balance of the trip, so come on out for game night which is scheduled for 3/2!
  
- By-Laws Committee – a draft of the revised by-laws was submitted for review and comments/changes. The new by-laws are based on the chancellor's Regs. They are simple and straightforward. A recommendation was made to add the Fundraising Chair and the 5<sup>th</sup> grade Committee chair to the list of offices, due to the magnitude of these positions. The Afterschool Chair should also be added as well. A motion was made and carried to accept the changes to the by-laws and submit the changes at the next General Meeting. John Prince will present the by-laws at the general meeting. The by-laws will also be posted to the PS 261 website.
  
- Legislative Committee- w
  
- Help is needed in deciding what items should be on the agenda, such as capital improvement items. The committee will also speak with Principal Zip and the staff for additional ideas.

Meeting adjourned at 7:55 p.m.

Sincerely,

Pamela Cortijo  
Recording Secretary